

JULY 2026 EXECUTIVE REPORTS

Vice President of Downtown, Ryan Stoddart

GENERAL UPDATES

- **OTSU Content Creation**
 - Working alongside our marketing team I have helped create online content advertising the OTSU services and how we support students. I have also brainstormed and begun filming content geared specifically towards the downtown campus and their unique needs. This content includes highlighting our downtown resource guide, showcasing affordable food around campus and informing students on how they may get involved on campus.
- **External and Internal Outreach**
 - I have connected with faculty members within the school at both the downtown and north campus to understand their plans for the semester and see where the OTSU can collaborate, such as establishing events where students may connect with faculty, ensuring that information on events and initiatives can reach students through email and canvas notifications.
 - I have also connected with multiple external businesses that I hope to establish a relationship with and use to provide programming to students and opportunity for them to be involved in the downtown community. Prospective events are in the realm of music, arts and career opportunities
- **Identifying Lapse in Student Resources**
 - With the incoming Master's of Social Media Communication in Online Creators, I have identified a lack of software that can be used to support students in our CDMS programs. To fill this gap I found that Canva has multiple offers for non-profit organizations and campus wide integration. While Canva for Non-Profits will be easier to connect with, I have a meeting established for July 22nd with OTU administration and will bring up the prospect of Canva for Campuses as this would allow for wider integration and greater use for all Ontario Tech students.

COMMITTEE UPDATES

- **Assessing Candidates For DCAC**

After establishing an interview plan for DCAC applicants with Board Chair Keenan Howells and OTSU President Kailey Haskell, I interviewed multiple candidates for committee membership on the DCAC, ensuring that candidates were actively involved on campus and could provide a unique perspective. After interviews I ask for the ratification of:

- Lindsay Horner; President of the Humanities Society and CDMS student, she is a vocal student at the downtown campus who has been actively involved as a member of the humanities society for multiple years. She also serves as a peer mentor.
- Branice Yeung, Political Science graduate and returning Master's student. She is currently involved with the school as an asset and sustainability assistant, and is a previous DCAC member. She served as key secretary and notetaker and has continued to show active involvement in the school. I believe she may provide a key mentoring opportunity for future members.
- Ananthika Venugoban, 4th year (Sept 2026) Criminology and Justice student. She has the unique perspective of being a former North campus student that transferred to the downtown campus in her second year and has witnessed the differences in engagement and opportunity between both campuses. In our interview she came up with multiple ideas for themed events and events targeted to students based on their faculty and year of study. She also highlighted issues that students may be facing which include transit and navigation and provided detailed steps on how she balances school with other major priorities.

- **DCAC Terms of Reference Change**

Proposal to change the terms of reference for the Downtown Campus Advisory Committee to highlight that this committee is made up by and serving the student population as there exists multiple committees between the student union and faculty at the downtown campus. This change is also to prevent confusion with local business such as the Durham Creative Arts Centre and to allow for both downtown board members to be able to sit on the committee should they choose. I have included the TOR with updates to the board report, but the most important changes include:

- All reference to "Downtown Campus Advisory Committee" or "DCAC" shall be updated to "Downtown Student Advisory Committee" and "DSAC"
- Changes to section 4. to allow for both downtown board members to optionally sit on the committee and changing student membership to a range of 6-9 to closer align with student membership of other committees and the downtown campus' lower enrollment.
- Outlining that membership period lasts until April 30th of the serving academic year.
- Addition to Section 6.3 that removes the requirement for a vote on notetaker at each committee meeting if a primary notetaker has been voted upon by committee members. Exceptions for when primary notetaker is unavailable.
- Editing of sentences to ensure that reading of committee TOR is streamlined and grammatically correct.

- **Removal/Reduction to Quorum Requirements**

- I would like to propose the removal or 50% reduction of quorum requirements from the downtown campus advisory committee. I have been informed of previous difficulties to hold quorum for this committee which resulted in a lack of advocacy as decisions could not be voted upon. My experience of the current low application rate has prompted me to request this change, ensuring that downtown student voices are still being heard throughout the year



~~DOWNTOWN CAMPUS~~ ~~ADVISORY COMMITTEE (DCAC)~~ DOWNTOWN STUDENT ADVISORY COMMITTEE (DSAC) TERMS OF REFERENCE

1. INTRODUCTION

The Downtown ~~Campus~~ Student Advisory Committee (~~“DCAC”~~ “DSAC” or “the Committee”) is an Ontario Tech Student Union (OTSU) Committee and shall be a standing committee of the Board. The Committee is dedicated to representing all ~~the~~ students at the Downtown Campus ~~at~~ ~~of~~ Ontario Tech University and working with the VP Downtown to enhance the student experience ~~there~~.

This Committee will strive to engage members of the Downtown Campus in conversations related to Downtown events, opportunities, and/or concerns. Topics of discussion can be related to but is not limited to:

- OTSU events/services for the Downtown Campus,
- Campus opportunities to get involved,
- Opportunities for new experiences and/or
- Advocacy for concerns related to the Downtown Campus experience.

Additionally, this Committee will actively identify any issues and/or opportunities relevant to Downtown students and recommend matters relating to Downtown student concerns to Executives. The members will work alongside the OTSU VP Downtown to provide high-level insight into the needs and priorities of the Downtown Campus and how to enhance the campus with the help of the OTSU.

The ~~DCAC~~ DSAC allows Downtown students to work directly with the OTSU, its executives, and members of the Board. Members of the ~~DCAC~~ DSAC will also have the opportunity to develop friendships, establish strong networks, and gain a deeper understanding of the OTSU’s operations.

2. REPORT

The Downtown ~~Campus~~ Student Advisory Committee reports to the OTSU Board of Directors.

3. DUTIES & SCOPE

3.1 The specific functions of the Committee shall be as follows:

3.1.1 Monitor and evaluate the status of Downtown concerns and opportunities at Ontario Tech University;

3.1.2 Provide feedback, input and guidance on the status of Downtown Campus projects, as set by the OTSU Executive Team;

3.1.3 Act as the OTSU Executive's primary consultants with issues/opportunities relevant to Downtown students;

3.1.4 Share information about OTSU initiatives, programs, and services that are under development and provide feedback, input, and guidance for those activities specific to the Downtown Campus; and

3.1.5 Share information about Downtown student concerns that negatively impact the students' quality of life at Ontario Tech University.

3.2 The VP Downtown or designate of the Committee will submit an annual report to the OTSU Board of Directors, outlining the Committee activities throughout the preceding year; and

3.2.1 Act as the main policy owner to review and recommend changes to the Terms of Reference and Related Procedures, when necessary, to the OTSU Board of Directors.

3.3 The Committee shall not duplicate other services or events that run in conjunction with Ontario Tech University or the OTSU.

4. COMMITTEE MEMBERSHIP

4.1 The Committee membership shall consist of:

4.1.1 President or Designate;

4.1.2 VP Downtown;

4.1.3 Board Member (1-2); and

4.1.4 Students (6-9).

4.2 As the Committee's primary mandate is to observe and guide the OTSU on concerns/opportunities related to the Downtown Campus, a holistic approach is ideal when selecting Committee members.

4.3 It is preferable that at least one (1) Board Member representing the Downtown Campus and the ~~six~~ **six to nine (6-9) Student positions would be filled by ~~one~~ **one (1)** student from each of Ontario Tech's academic programs delivered at the Downtown Campus, at either the undergraduate or graduate level, whether pursued as a major or minor; thus properly representing the entirety of the Downtown Campus.**

4.4 However, in the case that several strong candidates are interested in a position, more than one (1) student from each program is also welcomed to join, under the discretion of the VP Downtown and the President or Designate. In addition, up to two (2) “Students-At-Large” may be welcomed on the Committee, under the discretion of the VP Downtown and the President or Designate.

4.5 Each representative that sits on the Committee is considered an advisory member. Members serve voluntarily ~~for a one (1) year period~~ until April 30th of the serving academic year.

4.6 The VP Downtown, President/ Designate and “Students-At-Large” are non-voting members of the committee.

5. CHAIR & VICE CHAIR

5.1 Each year, the Chair will be designated to the individual who serves as the VP Downtown or another OTSU Executive appointed by the OTSU Board of Directors. If this individual cannot designate a Chair, the Board of Directors may appoint an alternative designate. The voting members of the ~~DSAC~~ DSAC will vote to appoint an individual to the role of Vice Chair who is a current member of the Committee.

5.1.1 In the event of a tie, the VP Downtown and President or Designate will deliberate, come to a consensus, and serve as a tiebreaker jointly.

5.2 The responsibilities of the Chair will include:

5.2.1 Developing the agenda;

5.2.2 Chairing meetings;

5.2.3 Maintaining committee files;

5.2.4 Acting as a contact person for the Committee; and

5.2.5 The Chair will also work alongside staff and university administration to provide the necessary supports and resources to the Committee and the OTSU.

5.3 The responsibilities of the Vice Chair will include:

5.3.1 Communicating with the Chair between committee meetings, if necessary;

5.3.2 Help facilitate discussions during committee meetings; and

5.3.3 The Vice Chair will be responsible for filling the above duties in the absence of the Chair.

6. MEETING PROCEDURES

6.1 The Committee shall meet a minimum of once per month; however, additional meetings are to be scheduled as often as necessary to fulfil the mandate of the Committee.

6.2 Quorum of 50% of the membership is required for all advisory meetings; however, it is not required for additional meetings. Where a vote/decision is affecting the operations of the Committee, a quorum of 100% is necessary.

6.3 Meeting minutes will be taken by an individual(s) determined through a vote of the advisory members during the beginning procedures of each Committee meeting, **unless it has been voted upon that a committee member shall serve as the primary notetaker; in which case a new vote will only commence in their absence.**

7. **COMMITTEE LIMITATIONS**

7.1 These limitations are to ensure accountability to all students and to the membership. The OTSU Executive Team, as a collective, has the right to halt Committee activities automatically and/ or Committee member participation, depending on the severity of the incident.

7.2 The ~~DEAC~~ **DSAC** and/or its members can be sanctioned for, but not limited to, the following reasons where cause and severity are determined by the OTSU Executive:

7.2.1 Committing an offense which contravenes any federal, provincial, or municipal laws;

7.2.2 Committing an offense which contravenes Ontario Tech University Student Code of Conduct;

7.2.3 Committing an offense or engaging in an activity that damages the reputation of the OTSU or Ontario Tech University;

7.2.4 Breach of any OTSU Bylaws or OTSU Clubs policies or procedures;

7.2.5 Breach of any Ontario Tech University policies or procedures;

7.2.6 Misuse of OTSU services or privileges; and/or

7.2.7 Failure to take adequate precautions to limit liability while hosting or participating in events or activities.

JULY 2026 EXECUTIVE REPORTS

Vice President of Student Affairs, Anwoy Barua

GENERAL UPDATES

- **Student Advocacy**

This month I provided direct support to a student navigating an academic dismissal appeal. I worked alongside them to help them understand the appeals process, prepare their submission, and advocate effectively on their own behalf. This reflects our office's ongoing commitment to ensuring students facing academic difficulty have the guidance and support they need to be heard fairly.

- **Standing With Our 2SLGBTQIA+ Students**

On behalf of OTSU, I attended the Pride Parade and marched alongside OUSA. Our participation was a visible affirmation that OTSU stands with our 2SLGBTQIA+ students and remains committed to fostering an inclusive campus community.

- **OUSA Policy Development**

I attended the OUSA policy think tank, where our office is contributing to the authoring of two policy papers this cycle. We have begun the training and preparatory work for the first of these papers, which focuses on 2SLGBTQIA+ students. This work positions OTSU to help shape provincial advocacy on issues that matter to our members.

- **Government Relations**

Together with our President, I met with local MPP Jennifer French to discuss several matters currently affecting our student body and to explore how the provincial government can support our students. This meeting reinforced our relationship with local representatives and opened avenues for continued advocacy at the provincial level.

COMMITTEE UPDATES

- **Student Advocacy & Advisory Committee**

No Updates as of now

- **Student Success Committee**

No Updates as of now

JULY 2026 EXECUTIVE REPORTS

Vice President of Student Life, Shariq Abdul-Wahid

GENERAL UPDATES

- **Clubs and Societies Focus Group:**

Implementing a focus group open to 8-10 executive members from clubs and/ or societies to understand challenges and risk management procedures of clubs and societies. Currently in the works with Interim GM and executive team members, will be reported to the board once completed.

- **Conferences/Events:**

Attended the Alumo Summit, a national conference for student union leaders, focused on topics including student health and dental plans, leadership development, and advocacy. Sessions covered managing burnout as a student leader, insurer trends shaping student health plans, and an alumni panel on transitioning out of student government. The event also provided valuable networking time with VPs and executives from other student unions, offering a chance to exchange ideas and best practices.

- **Faculty Society Hiring**

Managed the FESA (Faculty of Education Student Association) president selection process, including interview guides and hiring correspondence. Currently helping hire for executive positions.

- **Projects:**

- **Bidet Project:** Met with the Vice President of Administration for Ontario Tech University to discuss how this project will come about working with facilities and in which locations.
- **OTSU NetWorks Program:** Continued development of the career networking initiative with Career Centre and Alumni Association, including the Networking 101/102 series and an alumni mentorship layer.
- **Student Discounts:** Progressed the 2026/2027 partnership renewal cycle. Archers Battlefield confirmed and contracted. Continued outreach to new targets including Jack Astor's, coordinating with the Communications and Marketing team.

COMMITTEE UPDATES

- **Committee Updates For This Period:** Currently hiring for the Clubs and Society Committee.

JUNE 2026 EXECUTIVE REPORTS

President, Kailey Haskell

GENERAL UPDATES

- **CASAPoliStrat Conference**

At the PoliStrat conference, delegates learned about CASA's advocacy priorities and policy paper topics for 2026-2027. We also selected our committees and began preliminary discussions with committee members. I was able to join three committees, which exceeds the normal allotted amount that observer members can join. There are: the Equity, Diversity, Inclusion, Graduate Advisory, and National Indigenous Advisory Committees. I attended training sessions and workshops throughout the week related to lobbying and advocacy work, which is meant to prepare us for discussions with MPs and other political figures. .

- **Oshawa Student Union Round Table**

On July 16, the executives met with student leaders from Trent Durham Student Association and Durham College Students Association. We discussed collaboration on events, initiatives, projects, and data collection.

- **CASA Committee Work**

I am part of three committees as an observer member, and have had three introductory meetings where we discussed graduate student issues, strategic planning, and goals for the term.

- **Operational Support**

To support the full-time staff and organizational operations, I have participated in planning and meetings, assisted with onboarding, and reviewed credit card and expenses statements for full-time staff, and supported full-time staff with any operational matters they address with me.

- **Student Affordability Town Hall**

The executives were invited to a virtual town hall to discuss student affordability in Oshawa, conducted by summer

- **University Meetings**

Over the past month, I have met with the Deputy Provost, Mary Bluechart and our official liaisons, the new Director of Student Experience and Communities, Nathan Riley, and Director of Academic Advising, Dan Crouse.

- **Outreach to Political Candidates and MPs**

I have reached out to both MPs for Oshawa to set up an introductory meeting, as well as the candidates for Oshawa's municipal election for Wards 2 and 4, who we will be inviting to speak to students at Pints and Politics.

COMMITTEE UPDATES

- **HR Committee**

No updates to share. .

- **Finance Committee**

No updates to share. .

- **Policy Committee**

The policy committee will be focused on re-developing a shared drive that includes any relevant policies, as well as developing new policies as needed. We have 7 applicants currently, and we will be conducting interviews over the next few weeks.

- **Awards Selection Committee**

Currently we have 8 applicants, 5 of which are not Ontario Tech Students. The remaining three candidates will have interviews scheduled as soon as possible, with at least one executive and one board member of the committee present. We want to focus on graduate funding but also include some merit-based bursaries as well as one award related to internal and external community engagement. Final decisions on funding breakdowns will be made once the students at large have been hired.

- **Elections Committee**

No updates to share.