

BOARD MEETING MINUTES

GROUP	Ontario Tech Student Union (OTSU)
LOCATION	Virtual
DATE & TIME	Apr 29, 2025 , 2:00pm – 4:00pm
NOTE TAKER	Kylie Zamora-Matundan
ATTENDEES	<p>Directors: Faculty of Science & Chair, Eloghosa Avenbuan; Faculty of Health Science, Kashaf Awan; Faculty of Engineering and Applied Science, Sifatul Mostafi; Faculty of Business and Information Technology, Arujan Parameswaran; Faculty of Social Science & Humanities, Lindsay Horner</p> <p>Executives: President, Rai Muhammad Ali; VP Student Affairs, Zainab Hussain; VP Student Life, Areej Fatima;</p> <p>Staff: Executive Director, Brian Robson; Financial Controller, Mayooran Thurairajah; HR Generalist & Chief Returning Officer, Kylie Zamora-Matundan</p> <p>Guests: Titus Gregory</p>
REGRETS	Faculty of Graduate Studies, Vacant; Faculty of Education, Vacant; VP Downtown, Matifadza Chidovi

1. CALL TO ORDER

Meeting was called into order at 2:06 p.m. Moved by Kashaf Awan and seconded by Lindsay Horner . Motion carried.

2. TERRITORIAL RECOGNITION

3. AGENDA APPROVAL

DISCUSSION

No discussion.

RESOLUTION

Moved by Kashaf Awan and seconded by Sifatul Mostafi . Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve the Apr 29, 2025 meeting agenda.

4. MEETING MINUTES APPROVAL

DISCUSSION

No discussion. ▾

RESOLUTION

Moved by Kashaf Awan ▾ and seconded by Lindsay Horner ▾. Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve ▾ the Mar 27, 2025 meeting minutes.

5. EXECUTIVE REPORTS

See the full executive reports on the OTSU website.

DISCUSSION

No discussion. ▾

RESOLUTION

Moved by Lindsay Horner ▾ and seconded by Kashaf Awan ▾. Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve ▾ the executive reports as presented.

6. OPERATIONAL REPORT

The update below is provided by ▾ the Executive Director ▾. The full report is included in the meeting material.

- Attempt to do more surveys and get more student feedback on our events
- Kylie, HR/CRO, just returned three weeks ago. Very busy with hiring vacancies for Board and VP, Student Affairs. In addition, there are 4 University Works positions that need to be filled before May 12, 2025.
- We have training scheduled for incoming Executives and board members. We're finalizing onboarding planning for both groups as they start their term in May 2025.

DISCUSSION

No discussion. ▾

RESOLUTION

No resolution required. ▾

7. PRESIDENT EXPENSES

The item below is presented by ▾

DISCUSSION

President ▾ OUSA Partners in Higher Education dinner travel dinner \$94.32

RESOLUTION

Moved by Kashaf Awan and seconded by Sifatul Mostafi . Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve the April 2025 presidential expenses \$94.32.

AGENDA TOPICS

8. SOCIETY ELECTIONS

The item below is presented by Guest, Titus Gregory .

- My name is Titus Gregory, Chief Returning Officer of the OTSU for the 2025 election season. I am happy to say that the society elections have concluded and that I am satisfied that the results presented as an official are correct and authentic and I recommend that the results of the society elections should be ratified. They've also presented to you a final report on both the general election and the society election.
- I had a good transition chat with Brian Robson and with Kylie Zamora who is the regular CRO and who has returned and that was a very productive meeting. Welcome questions based on the report.

DISCUSSION

Arujan Parmeswaran Thank you for the recommendations. They're very helpful and very insightful and I think that will smoothen the process for next year. I'm looking forward to what the election committee has in place for the future.

Kashaf Awan I just wanted to say thank you for your work during the elections because I saw everything that was going down and you really replied quickly.

RESOLUTION

Moved by Lindsay Horner and seconded by Kashaf Awan . Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve the Society Elections 2025 results.

9. IN-CAMERA

Moved *in-camera* at 2:26 p.m. Moved by Lindsay Horner and seconded by Sifatul Mostafi . Motion carried.

In-camera meeting minutes stored separately. HR Generalist & CRO and Executive Director have a copy of in-camera meeting minutes.

Moved *out-of-camera* at 2:42 p.m. Moved by Lindsay Horner and seconded by Sifatul Mostafi . Motion carried.

10. NEW BUSINESS

The item below is presented by VP Student Life

Proposal:

Single level for all clubs and sub-societies

- Capping the number of clubs and sub-societies to 70-75
- Equitable financial support for clubs. Struggled to manage over 100 clubs this year. Every club operates differently and is not as active as others.

- Meetings were held and all members were in favour of the changes.

DISCUSSION

Kylie Zamora-Matundan ▾ Requested to provide a copy of the report/ proposal to me and the Executive Director.

VP, Student Life ▾ Acknowledged and agreed to send it over by email.

Arujan Parmeswaran ▾ The first come, first basis notion is not mentioned in the documents. If it's in the policy, there is no need to add it.

VP Student Life ▾ Noted, changes will be made and I will check the C&S policy to double check.

RESOLUTION

Moved by Arujan Parmeswaran ▾ and seconded by Kashaf Awan ▾ . Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve ▾ the Clubs and Societies proposed recommendations by VP, Student Life.

11. ANNOUNCEMENTS

No announcements at this time. ▾ No discussion. ▾

- Board members say their farewell to each other.

12. ADJOURNMENT

Meeting was adjourned at 2:51 p.m. Moved by Lindsay Horner ▾ and seconded by Sifatul Mostafi ▾ . Motion carried.