

AGM PART ONE MEETING MINUTES

GROUP	Ontario Tech Student Union (OTSU) General Members
LOCATION	In-person (SCI 1350)
DATE & TIME	Oct 29, 2025 , 7:27 p.m. - 9:16 p.m.
NOTE TAKER	Kylie Zamora-Matundan
TRANSCRIBER	Katie Lapp
ATTENDEES	<p>Directors (in-person): Faculty of Science & Chair, Maryam Baz; Faculty of Engineering and Applied Science & Vice-Chair, Sifatul Mostafi; Faculty of Business and Information Technology, Craigton Corda; Faculty of Social Science & Humanities, Keenan Howells; Faculty of Health Science, Ifra Khurram; Faculty of Graduate Studies, Sergio Maljuf Suarez</p> <p>Executives: President, Eloghosa Avenbuan; VP Downtown, Kailey Haskell; VP Student Life, Tuirani Kerfelec; VP Student Affairs, Anwoy Barua</p> <p>Staff: Executive Director, Brian Robson; Financial Controller, Mayooraan Thurairajah; Manager, Human Resources & Administration, Kylie Zamora-Matundan; Web Developer, Aaron Hong</p> <p>Guests: MNP LLP; Guy Lacroix, Jessica Michelson</p>
REGRETS	N/A

OPENING PROCEDURES

1. CALL TO ORDER

Meeting was called into order at 7:27 p.m. Moved by Michael Proboszcz and seconded by Gabrielle Dymock . Motion carried.

2. TERRITORIAL RECOGNITION

3. AGENDA APPROVAL

DISCUSSION

No Discussion

RESOLUTION

Moved by Kevin Massey and seconded by Zainab Alya . Motion carried.

BE IT RESOLVED THAT the Ontario Tech Student Union approved the agenda for Oct 29, 2025.

Jonah Gibson called for point of order regarding motions submitted by closed societies and referenced Section 163 of the *Canada Not-for-profit Corporations Act*. Concerns were expressed that the proposals had been deferred. The Chair confirmed members would have an opportunity to discuss proposals before voting and advised that any proposal not considered at the AGM could be brought forward to the Board of Directors. Jonah Gibson reiterated that the Act permits members to request consideration of a proposal at the meeting.

Connor Hume called for point of order regarding special resolution proposals submitted before the deadline that were not included on the AGM agenda. Concerns were expressed regarding the timing of the response and communication surrounding the review process. The Executive Director advised that the Board of Directors determined which proposals were appropriate for inclusion on the agenda. The Chair acknowledged the feedback and confirmed it would be considered when planning future AGMs.

4. APPROVAL 2024 AGM MEETING MINUTES

DISCUSSION

No Discussion ▾

RESOLUTION

Moved by Malaika Raza ▾ and seconded by Iman Khurram ▾. Motion carried.

BE IT RESOLVED THAT the Ontario Tech Student Union ▾ approved the meeting minutes for the 2024 AGM.

5. EXECUTIVE REPORTS

5.1 President

The President presented a report outlining key accomplishments and ongoing initiatives, including the implementation of the OTSU Student Awards program, participation in governance and organizational operations, expansion of student leadership opportunities, advocacy efforts through the Ontario Undergraduate Student Alliance (OUSA), and the development of additional student discount partnerships. Priorities for the remainder of the term include expanding student awards, launching the Midnight Miles program, strengthening provincial advocacy efforts, enhancing internal policies and procedures, and increasing student engagement opportunities.

DISCUSSION

No discussion. ▾

5.2 Vice President, Student Life

The Vice President of Student Life presented a report highlighting initiatives related to student wellness, club and society development, and community engagement. Updates included the development of the Nutrition Access Program (NAP), enhancements to clubs and societies policies, funding, and executive training, efforts to increase equity and representation across student groups, and the introduction of new engagement initiatives, including the OTSU Influencers Program and the FEMFLEX pilot project. The report also outlined upcoming initiatives focused on networking opportunities for student leaders, student wellness programming, and expanded collaboration with external partners to strengthen student engagement.

DISCUSSION

No discussion. ▾

5.3 Vice President, Student Affairs

The Vice President of Student Affairs provided an update on upcoming initiatives, including a networking event to support collaboration among clubs and societies, student wellness programming following the winter break, and a partnership with the Trent Central Student Association (TCSA) to deliver larger-scale events that strengthen engagement between Ontario Tech University and Trent University students.

DISCUSSION

No discussion. ▾

5.4 Vice President, Downtown

The Vice President of Downtown presented a report outlining initiatives to enhance the downtown student experience through increased engagement, advocacy, and community building. Updates included student feedback gathered through the Downtown Events and Engagement Survey, improvements to student spaces, enhanced communication initiatives, and collaborative planning for downtown programming and events. Priorities for the remainder of the term include expanding student engagement opportunities, strengthening partnerships, and continuing advocacy efforts to address the needs of downtown students.

DISCUSSION

Tommy Michailidis commended the Executive Committee for their reports and transparency throughout the term. A question was posed regarding how the Board of Directors had supported the executives in fulfilling their roles and advancing student engagement initiatives.

The President stated that, having previously served on the Board of Directors, they had not encountered any barriers in fulfilling their responsibilities. The Vice President of Student Affairs shared that their experience with the Board had been positive, noting that projects had progressed smoothly. The Vice President of Student Life acknowledged that while differing perspectives had arisen, consistent communication and a shared commitment to the Student Union's success had been maintained. The Vice President of Downtown noted that some initial challenges stemmed from limited awareness of the downtown campus, affecting committee representation. However, these concerns had since been addressed, emphasizing that both the Board and Executive Committee continue to learn and work collaboratively in support of students.

Clarification was requested regarding a presentation slide and questioned where *Robert's Rules of Order* states that members' questions are limited to agenda items. The Chair clarified that, while *Robert's Rules of Order* does not prescribe a specific limit on the number of questions, limitations were being implemented due to the number of registered attendees and time constraints. In response to a follow up question, the Chair confirmed that a two question limit per agenda item had been adopted to ensure the meeting concluded within the scheduled timeframe, including accommodating transportation arrangements for downtown campus students.

Ryan Dean stated that, under *Robert's Rules of Order*, extending the limits of debate applies only to the immediately pending motion and other specified circumstances. It was noted that the purpose of the procedural limitations was to ensure the efficient conduct and completion of the AGM's business. The Chair acknowledged this statement.

Tommy Michailidis noted that according to Robert's Rules of Order and the *Canada Not-for-profit Corporations Act* there is nowhere it states that the Chair can limit how many questions the general members are allowed to ask. The Chair said because there is a bus for downtown that needs to leave at a specific time, we are limited to a specific agenda.

Christopher Panetta sought clarification regarding the use of Mentimeter as the electronic voting platform for the AGM and asked whether an audit log of the voting results would be made publicly available following the meeting. The Chair confirmed that an audit log could be made available upon request.

Note: The Chair called for a recess at 8:16 p.m.

Meeting was called back into order at 8:29 p.m. Moved by Joshua Mather ▾ and seconded by Jack MacRae ▾ .
Motion carried.

The Chair advised that voting would commence using Mentimeter. Christopher Panetta asked for clarification on the measures in place to prevent unauthorized voting through the platform. Aaron Hong, Web Developer for OTSU, confirmed that attendance records were maintained for all members present and that verified voting data could be provided if required.

A new vote was proposed to determine whether the Ontario Tech Student Union would approve a two question limit, as recommended by the Chair. A Yes vote would approve the two question limit, a No vote would reject the two question limit and allow general members to ask an unlimited number of questions, and an Abstain vote would indicate no preference on the matter. The resolved statement would either be: “BE IT RESOLVED THAT the Ontario Tech Student Union approves or rejects the two question limit.” It was noted that the votes were being counted and the results would be presented later in the meeting.

Kevin Massey expressed concern that the meeting was running late and noted that some members would need to leave before the remaining agenda items were considered. Clarification was sought on how outstanding business would be addressed and whether the remaining votes could instead be conducted by referendum to allow departing members to participate. The Chair advised that they could not provide a definitive answer but believed that another AGM would be required to consider and vote on the remaining agenda items.

AGENDA TOPICS

6. APPROVAL OF THE 2024-2025 AUDITED FINANCIAL STATEMENTS

Guy Lacroix, Partner at MNP LLP, introduced themselves and their colleague, Jessica Michelson, Senior Manager at MNP LLP, noting that they are both members of the engagement team. MNP is an independent organization that performs audits on the financial statements of the Ontario Tech Student Union. They're responsible as auditors to provide an opinion on the financial statements based on the results of the audit conducted. They announced the audit was unqualified meaning it's a clean audit report with no issues. Additionally, the Board of Directors approved the report on July 31, 2025.

DISCUSSION

No Discussion ▾

RESOLUTION

Moved by Michael Proboszcz ▾ and seconded by Kevin Massey ▾. Motion carried.

BE IT RESOLVED THAT the Ontario Tech Student Union ▾ approves the 2024-2025 audited financial statements as presented.

7. APPOINTMENT OF EXTERNAL AUDITORS FOR 2025-2026

The Financial Controller presented a motion to approve MNP LLP as the external auditors for 2025-2026.

DISCUSSION

No Discussion ▾

RESOLUTION

Moved by Shania Francis ▾ and seconded by Jack MacRae ▾. Motion carried.

BE IT RESOLVED THAT the Ontario Tech Student Union ▾ reelects MNP LLP as the external auditors for the upcoming 2025-2026 financial year.

The Chair noted that it was 8:58 p.m. and acknowledged that the meeting was running late, with many students needing to catch transportation to the downtown campus. Christopher Panetta raised a point of information, asking why the AGM had been scheduled to begin later in the evening given that these meetings are typically contentious and often involve extensive debate. They also asked why the meeting could not have been scheduled earlier in the day. The Chair responded that class schedules were the primary reason for the later start time and explained that the meeting time was selected to best accommodate the availability of the majority of students.

Lauren Olivier inquired whether a vote could be held to extend the meeting. The Chair responded that this would not be appropriate, as the meeting was close to losing quorum.

Jonah Gibson wanted to make note for the minutes that there were two items brought to vote on a motion and they were just passed, such as the use of the two minute limit and the use of Mentimeter.

Sydney Spyksma sought clarification regarding club representation, asking whether two representatives from each club would need to be present to help establish quorum if a continuation of the AGM were required. The Chair confirmed that this was correct.

Note: The Chair advised that attendance had decreased, resulting in the loss of quorum. As a result, the remaining agenda items could not be presented and the results of the outstanding votes were not determined. No further votes or formal actions were taken. As no further business could be transacted and no motion to fix a continuation time was introduced, the Chair declared the meeting adjourned at 9:16 PM.

8. ADJOURNMENT

Meeting was adjourned at 9:16 p.m.